

Overseas Relocation Grant (ORG) Teacher Application Form

The Overseas Relocation Grant supports New Zealand-trained teachers with the costs of relocating back to New Zealand, and overseas-trained teachers moving to New Zealand, to teach. It applies to teachers who commence teaching in New Zealand from 13 December 2017 to June 2019.

Funding has been allocated from 13 December 2017 to 30 June 2019.

The grant will:

- » provide assistance with relocation costs to teachers from 13 December 2017 to 30 June 2019
- » be available to New Zealand-trained teachers returning and overseas trained teachers moving to New Zealand

- » reimburse actual and reasonable expenses up to a maximum of \$7,000 for each New Zealand trained teacher and up to a maximum of \$5,000 for each overseas trained teacher
- » be available from 13 December 2017 to 30 June 2019, and be reviewed at the end of that period
- » be non-taxable (this has been confirmed by Inland Revenue).

Payment of the grant will be made directly into the teacher's nominated bank account.

Teacher details

Full name:

Phone number:

Email:

Date of birth:

Gender:

MOE Number:

Teacher Registration number:

Teacher qualification name:

Country in which gained teacher qualification:

Type of School:

Area Primary Secondary

School year levels teaching:

Years 1-8

Years 9-13

Where applicable, what subjects are you teaching:

Position start date:

Position end date:

Date gained teacher qualification:

School details

School Name:

School ID:

School contact full name:

School contact number:

Email address:

Teacher Eligibility Criteria

- » Be registered and certificated by the Education Council of New Zealand.
- » Be employed to teach in a state or state-integrated school.
- » Be employed in a full time position that is either permanent or fixed term (of at least 12 months).
- » Has never received the International Relocation Grant (IRG)¹ or has received the IRG only once in a 5-year period.
- » Was not teaching in New Zealand 12 months prior to your start date.
- » Commenced employment on or after 13 December 2017, and up to 30 June 2019.

Previously received the International Relocation Grant (IRG)²:

Yes No

If yes: detail when previously received the grant (application ID/dates)

Applicant Declaration

Please read each statement and tick if it is true, then sign and date below. If you cannot truthfully tick each statement then do not sign or send this application.

All the information I have given in this application is true.

I have read and understood the information about Overseas Relocation Grant in the Application Guide.

I have attached all the necessary documentation to support my application and understand that if my application is not complete it may not be considered.

I meet all the eligibility criteria:

the position is in a state or state-integrated school in New Zealand.

I am a registered and certificated teacher - registered by the Education Council New Zealand.

I was not teaching in New Zealand 12 months prior to my start date.

I have never received the IRG, or have only received the IRG once once in the previous 5 year period.

the position is for full time employment, either permanent or fixed-term of at least 12 months.

the position commenced on or after 13 December 2017 and up to 30 June 2019.

this application is being made within three months of the position start date.

I understand the Ministry of Education may conduct checks into any previous teaching in New Zealand to make sure the eligibility criteria is met.

I understand that if I leave teaching in New Zealand before completing 12 months of employment, the Ministry may look to recover some of the Overseas Relocation Grant payment.

Print full name of person making the application:

School position:

Signature:

Date:

Principal Declaration

I confirm that the teacher making this application meets the eligibility criteria.

Principal printed full name:

School name:

School ID:

Signature:

Date:

Evidence/Documentation Checklist

All applications and documentation must be legible.

Teachers Overseas Relocation Grant payment

Completed application form.

Evidence of expenditure for all actual and reasonable costs

Where to send your application

You can email your application to:

Teacher.Supply@education.govt.nz

or post:

The Ministry of Education
ORG Application
PO Box 1666
Wellington 6140

If you have any questions, call us on 0800 165 225 weekdays between 8.30am and 5pm, or email

Teacher.supply@education.govt.nz

You can also visit <https://www.teachnz.govt.nz/teaching-in-new-zealand/returning-to-nz/overseas-relocation-grant-2/>

¹ The International Relocation Grant (IRG) ceased in 2014 and provided assistance with relocation costs to overseas teachers.