**Information only - do not return this part**

**Queen Elizabeth II TECHNICIANS' STUDY AWARDS**

**For 2023**

INFORMATION FOR APPLICANTS

**The COVID-19 pandemic has required adjustment to the timetable for these awards for the next year or two. Applications for 2022 have now closed, but this is a preliminary notice for the next round which is open at any time.**

Make your application assuming that it is possible to undertake your chosen course of study. Should your application be successful, flexibility will be shown in adapting the course of study and intended dates should the Covid-19 pandemic developments require changes. More detail will be provided to successful candidates.

**Introduction**

Following the visit of Her Majesty Queen Elizabeth II to New Zealand in 1970, the Queen Elizabeth the Second Technicians Study Award Act 1970 (the Act) was enacted. This Act established the Queen Elizabeth the Second Technicians Study Award (the Award) to encourage and promote the pursuance of full-time study by technicians so that all people of New Zealand may benefit.

Award recipients can undertake full-time study at a university, college, technological institute, or other institution providing higher education or advanced technical education, in New Zealand or any other country of the Commonwealth. Disciplines can include engineering, science, building, quantity surveying, commerce, management, design, agriculture, dairy technology, forestry, mining, technologies associated with tourism, or any other discipline.

A Selection Committee (the Committee), comprising representatives of the New Zealand Institutes of Technology and Polytechnics, the New Zealand Vice Chancellors' Committee, the New Zealand Qualifications Authority and Ministry for Primary Industries, assesses all applications and provides final recommendations to the Minister of Tertiary Education.

**Timetable**

Applications for the 2023 Awards to be taken up during 2023 must be postmarked or emailed no later than **1 October 2022**. These awards are made subject to the final approval by the Minister of Education. If an applicant is successful, their award is to be taken up in 2023. The Committee may also consider exceptions to this for periods of up to two years.

**Amount of Individual Awards**

The amount provided as a cash grant may vary depending on the duration of the course of study or training programme and its location as well as other factors.

**What is a Technician?**

For the purposes of these awards, technicians are defined broadly as trained persons who are qualified and recognised as technicians/technologists in their discipline and who have worked in their field for at least three years. Technicians may include tradespeople.

Technicians can be employed in many areas, for example:

* agricultural research and technology
* health sciences including nursing
* science (including chemistry, physics, biology and the various branches of agricultural sciences)
* engineering (including civil, chemical, metallurgical, mechanical, automotive, aeronautical, electrical, electronic and other)
* building and construction
* architectural technology
* computer design and graphics
* surveying, town planning and environmental services
* fishing and marine biology
* child health, special education
* police work , and
* the arts (including print making, film production and photography).

Prospective applicants should not be deterred from applying because their work is not specifically covered above. If unsure, provide an explanation about the nature of your work.

**What part does the Committee play?**

The Committee will assess applications and make award recommendations to the Minister of Education. In considering applications, the Committee will take into account study costs, including tuition fees, books, materials, other fees, and travel and living costs. A major expense for overseas study is travel and the Act permits the Committee to contribute to this.

**Study and Experience**

The award may only be granted for study in a **Commonwealth country including New Zealand**.

Awards are not normally made to persons who are currently full-time students. It is expected that applicants will have had a significant period of relevant work experience since completing their existing qualifications.

**Types of Training Supported**

Refer to Appendix A for a list of recent awards made and descriptions of study undertaken. The Committee will not support proposals that involve solely the attendance at a conference.

**"Partnership" Approach**

The Committee considers that it is in partnership with an award recipient and the recipient’s employer in facilitating a course of study or training opportunity that might not otherwise be available.

As the knowledge and training becomes part of a recipient’s personal skills set, the Committee expects that a recipient will contribute towards the cost of their study.

Employers also benefit from the knowledge and training and the Committee expects that they will support the award in some way. Most employers recognise the need to support career development of their staff. While policies on supporting staff on full pay while on study leave vary from organisation to organisation, the Committee usually looks for this type of support from employers whether on full, or a reduced level of pay.

Applicants can submit proposals without first gaining a guarantee of financial support from their employer. The Committee has found that a conditional offer of finance from the QEII Technicians' Study Awards often assists with gaining the financial support from an employer.

**Reporting**

Award recipients will be required to submit to The Administrator of the QEII Technicians’ Study Awards, a short report on the completion of their award, outlining the training and the benefits they have received.

This document is to be available for release to the media and for publication. (see declaration)

**Preference**

Preference will be given to applicants:

* wishing to study outside New Zealand because comparable courses are not available here; and
* who are New Zealand citizens or permanent resident visa holders under the Immigration Act 2009 and currently hold an appropriate initial qualification in their area of work; and
* whose knowledge and training will be available to the wider group of individuals involved in the applicant's area of work and so enable New Zealand to benefit, rather than a particular organisation or the individual alone.

**Applying**

Applications for the 2023 awards must be received as an email no later than 1 October 2022 or if sent by mail, postmarked by that date. The Committee will meet once the referee reports have been received. Recipients of the 2023 awards will be announced by the Minister for Education before the end of 2022.

The Queen Elizabeth II Technicians' Study Awards are managed under contract to the Ministry of Education. Address all correspondence including requests for further information, application forms and send the completed application form to:

**The Administrator**

# QEII Technicians' Study Awards

**773 Moonshine Road**

**R D 1, PORIRUA, 5381**

Phone: (04) 528 0808

Email: **aj@hutson.net.nz**   *(forms available as an email attachment)*

Website: [www.teachnz.govt.nz/qe2techawards](http://www.teachnz.govt.nz/qe2techawards)

*Please note that application forms attached in an email to the Administrator are acceptable, or post your application.*

**Applications must be postmarked or received by email no later than Friday 1 October 2021.**